



Early W-2 Election – Electronic W-2 Consent

Early W-2 election is a newly available program from Integrity Employee Leasing that allows employees to receive their Form W-2 directly from the Employee Portal as soon as they become available. This option is more secure; no more lost mail, incorrect addresses or accidentally discarded W-2's! Download and print at your convenience!

Disclosure Notices: An employee who consents to receiving their Form W-2 electronically will not receive a paper copy of their W-2 in the mail. If an employee does not consent, they will continue to receive a paper copy of their W-2. Once you have elected to receive your form W-2 electronically your consent will stay in effect until revoked in writing.

An employee who chooses to receive their Form W-2 electronically can revoke their consent up until December 31st. If the Early W-2 program election period has expired, you can elect to join the following year after March 31st. Consent can be revoked by emailing your request to: CSC@IntegrityEL.com or mailing your request to: Integrity Employee Leasing, PO Box 496454, Port Charlotte FL 33949. Revocation of consent must be received prior to the Early W-2 election periods expiration date of December 31st.

If you choose to receive your Form W-2 electronically it will become available in the Employee Portal. You are required to have Employee Portal credentials which can be obtained at the following web address: <https://iel.prismhr.com/iel/auth/#/login?lang=en> and selecting "Register". Requirements for accessing your Form W-2 electronically include having Worksite Employee credentials, an internet connection to access the Employee Portal and the ability to download the pdf generated. The Employee Portal can be accessed at the following web address: <https://iel.prismhr.com/iel/auth/#/login?lang=en>. If you need assistance with the Employee Portal please contact Client Services at 941-625-0623 or email CSC@IntegrityEL.com

If you elect to participate in Integrity Employee Leasing's Early W-2 (E-W2) program you will not receive a paper copy of your W-2.

[] I hereby provide my consent to Integrity Employee Leasing to deliver my Form W-2 electronically

First/Last Name: _____

Signature: _____

Last Four SSN: _____ Cell Phone: _____

Email Address: _____

Client Company: _____

Internal Use Only

Worksite Employee User Id

Updated PrismHR